



ROLE SPECIFICATION | PART TIME CATERING ASSISTANT | TERM TIME ONLY

Our vision for all children and young people at Royal School for the Deaf Derby is for all children and young people to:

- have confidence in developing their own deaf identity and their sense of belonging.
 - feel safe, happy and cared for in an environment where all children are listened to, can express their views and are understood whatever their preferred communication.
 - be challenged to achieve their best through excellent teaching, a comprehensive curriculum and a wide variety of experiences from Early Years to 16 Plus.
 - work in an environment that encourages lifelong learning, and equips our children and young people with the tools and skills to achieve.
 - be tolerant and inclusive, so all children and young people are able to build effective relationships based on empathy, friendship and respect.
 - enjoy excellent access to communication support
-

TITLE OF ROLE

Catering Assistant (Part Time 10 hours per week), 11.30am – 1.30pm Term Time Only

LINE MANAGEMENT SUPERVISION

Responsible to: Head Cook

Responsible for: There is no direct supervision/monitoring attached to the post though there may be occasions when you are asked to support a volunteer

MAIN DUTIES AND RESPONSIBILITIES

- To perform general kitchen duties as directed by the Cook and Housekeeper including
 - Making sure food preparation areas are clean and hygienic
 - Cleaning food preparation equipment, floors and other kitchen tools or areas
 - Washing and safely storing utensils and dishes
 - Disposing of rubbish
 - Organising linen laundry
 - Cleaning the dining areas
 - Deep cleaning of kitchen equipment
 - Serving lunches to children and staff and helping tidy up afterwards
- To keep up to date with and comply with statutory Health and Safety/Food Hygiene policies and practise in the workplace



ROLE SPECIFICATION | PART TIME CATERING ASSISTANT | TERM TIME ONLY

- Maintain the high standards of food hygiene already in place
- To operate industrial and electronic cleaning and catering equipment given appropriate training
- To fully participate in training linked to the workplace including, though not limited to, Safeguarding Children and Vulnerable Groups, Health and Safety including COSHH (Control of Substances Hazardous to Health), Healthy School status, British Sign Language and Deaf Awareness
- To build positive and constructive relationships with members of the team, staff, children and young people
- To work with flexibility to provide cover for periods of absence in the Housekeeping Team
- To contribute to whole School activities such as Open/celebration Days, themed lunches

For all our catering roles experience is not required, just a genuine commitment to providing the best catering service to children and young people of all abilities. We will give full support and training including Foundation Food Hygiene and the opportunity to learn British Sign Language.

All staff must respect the rights, dignity and worth of all children and young people irrespective of their age, ability, sex, sexual orientation, gender, race or personal beliefs. **All staff are expected to comply with the School's health and safety, child protection policies, procedures and practice when going about their day to day activities**

All staff should be committed to the communication approach of the School which values British Sign Language and English Equally. All staff must be prepared to improve their own bilingual skills (whether this be improving their BSL or English skills) as well as helping others to do so. Staff must be committed to good working by hearing /deaf teams.



ROLE SPECIFICATION | PART TIME CATERING ASSISTANT | TERM TIME ONLY

Outline Person Specification	Essential	Desirable
A good understanding of current Food Hygiene and Health and Safety procedures and good practice	•	
Willing and able to undertake routine refresher qualifications and training for example, safeguarding children and young people, foundation food hygiene, slips, trips and fall,	•	
Reliable and prompt as evidenced by a good attendance record	•	
Experience of Deaf People/Community		•
Previous experience of working in a catering role		•
Willing to work with flexibility at busy times for example during inspections and whole school events such as Celebration Day	•	
A level of physical fitness to meet the intrinsic demands of the role which includes frequent and sometimes intensive manual cleaning activities such as vacuuming, bending, walking, climbing stairs, stretching and operating industrial equipment	•	
Experience of working in an educational setting		•
Good communication in both British Sign Language and English or willing to undertake training upon appointment	•	

SUMMARY TERMS AND CONDITIONS

Hours: Monday – Friday 11.45am – 1.45pm, Term Time Only (39 weeks). Pay: is £5,162.00 gross pa